



Employment Application

Application Information

Last Name _____ First _____ M.I. _____ Date _____

Street Address _____ Apartment # _____

City _____ State _____ Zip _____

Phone _____ Email _____

Date Available _____ Desired Salary \$ _____

Position Applied for _____

Work Status Desired: Full Time Part Time

Work Schedule Desired: Day Rotating Temporary Summer

How did you hear about us? _____

Name of friends or relatives in our employ: _____

Are you authorized to work in the U.S? YES NO

Have you ever worked for this company? YES NO

If yes, when? _____

Section 19 Criminal History Disclosure

Have you ever been convicted of, or entered into a pretrial diversion or similar program for, a criminal offense involving dishonesty, breach of trust, or money laundering?

Yes No

If YES, please provide the following information:

Nature of Offense:	
Date of Conviction / Program:	
Court / Jurisdiction:	
Explanation:	

Can you perform the essential functions of the position for which you are applying with or without reasonable accommodation? YES NO

If no, please explain: _____

Education

High School: _____

City, State: _____

Did you graduate? Yes No

College/University: _____

City, State: _____

Did you graduate? Yes No

Degree: _____

Other Education: _____

Certification or Degree: _____

References: Please list 3 professional references, and 1 supervisor if possible

Name _____ Relationship _____

Company _____ Phone _____

Name _____ Relationship _____

Company _____ Phone _____

Name _____ Relationship _____

Company _____ Phone _____

Current or Previous Employment

Company _____ Phone _____

City and State _____ Supervisor _____

Job Title _____

Job Duties _____

From _____ To _____ Reason for Leaving _____

May we contact? Yes No

Company _____ Phone _____

City and State _____ Supervisor _____

Job Title _____

Job Duties _____

From _____ To _____ Reason for Leaving _____

Company _____ Phone _____

City and State _____ Supervisor _____

Job Title _____

Job Duties _____

From _____ To _____ Reason for Leaving _____

Please indicate any actual experience, special training and qualifications that you have which you feel are relevant to the position for which you are applying, including all current certifications as well as any other special technical qualifications.

DISCLAIMER AND SIGNATURE

I certify that answers given herein are true and complete to the best of my knowledge

I authorize the references listed in this Application, including professional references to provide you with all information pertaining to this Application and I release all parties from liability for any damages that may result from the release of any information as part of the employment verification process.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create employment contract between State Central Bank and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me and I understand that no promise or guarantee is binding upon State Central unless made in writing by the president of State Central Bank. Further, I understand that Iowa is an employment-at-will state. As such my employment may be ended by either my employer or me at any given time with or without cause. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of State Central Bank, and that if employed, my employment is at will and that I and have right to terminate my employment at any time for any reason and that State Central Bank retains the same right.

I understand and agree that upon the event of employment I will be expected to be candid and cooperate fully with any and all given investigative efforts undertaken by State Central Bank to resolve any customer or monetary transactions.

I understand and agree that in accordance with federal law I must provide proof of identity and proof

of eligibility to work in this country upon the event of employment.

NOTE: If there are currently no job openings that are compatible with your qualifications and/or needs. This application for employment will be retained for twelve months. After twelve months, future consideration will depend on reapplication.

Applicant Signature: _____ Date: _____

State Central Bank is committed to providing equal employment opportunities and compliance with federal and state anti-discrimination laws. We do not discriminate in hiring or employment on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, status as a disabled or Vietnam era veteran, HIV testing, pregnancy and childbirth, genetic testing or information and membership in the National Guard, United States military reserves, US Coast Guard or Civil Air Patrol, or any other protected characteristic under federal or state law. This form is designed to secure information that is job related; no question in this application form is intended to secure information that will be used for any unlawful or discriminatory purpose.